

JYC at
.....(College Name)

Constitution

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Article 1 - Name, Purpose, and Non-Discrimination Policy of the Club

Section 1 – Name: JYC@(College Name) affiliated to VT unit at(Branch name)

Section 2 – Purpose and objectives:

Purpose:

JYC at (College name) is a nonprofit informal volunteering club functioning in college affiliated to VT branch located in the(same town or nearer to the town) to make a positive impact in society by promoting the spirit of volunteerism through service, gaining knowledge and skills through promoting service, and showing gratitude.

Objectives:

- To bring harmony, peace, and well-being among the youth and enrich their personality for success in their career and also in life
- Proper training towards service activities to inculcate the spirit of interdependence and promote the role of youth in nation building
- To protect cultural values and lay the bridge for the next generation

Section 3 - Non-Discrimination Policy:

JYC does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, national origin, race, religion, or any other basis under the law, in its activities, programs and admission. We are committed to equal opportunity for all members of the JYC.

Article 2 - Membership: Qualifications and Categories of Membership.

Membership is limited to students currently enrolled at (college name) . Membership is open enrollment at the beginning of each year. Others such as faculty, alumni, professionals, etc. are encouraged to become mentors or honorary members of the club to offer guidance to student members. There shall not be more than 30 student members who are members of General body in one JYC. However a JYC can be started with a minimum of 15 student members studying in the same college

Other students who could not become members of General body can participate in the activities promoted by the club subject to overall guidance and supervision of the executive committee

Article 3 - Club Members:

- Health Related Activities (6 members)
- Community Activities by Vikasa Tarangini (6 members)
- Education (6 members)
- Cultural & Sports (6members)
- Media & Public Relations (6 members)

Total members (30 maximum)

There shall be atleast 15 members to constitute a JYC

Article 4 - Club Leadership: General Body, Executive Committee, Titles and Duties of the Executive Committee, Tenure & Formation of the Committee

Section 1 – General Body: All enrolled members become general body. A maximum of 30 members can be enrolled from one College. However a club can be started with atleast 15 members.

Section 2 – Executive Committee: Among the general body those who are selected are part of the Executive Committee

Section 3 – Titles and Duties of the Executive Committee:

There will be 7 members selected for the executive committee:

- 1 Convenor
- 2 Co-convenors
- 1 Secretary
- 2 Joint Secretaries
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Convenor

- Provides overall leadership and direction to the club
- Establish short and long-term objectives and goals in conjunction with the Vikas Tarangini objectives
- Coordinates club activities
- Presides at meetings of the club and its executive committee
- Structures the club to ensure continuity by providing opportunities for new leadership to develop
- Approves all media activities like press releases, newsletters, electronic communications, and publications
- Attends training camps whenever conducted by Vikas Tarangini to manage the club effectively
- Reports to the central office through email every fortnight

- Recommend a list of students who actively participated in VT activities for a period of 60 hours or more(minimum 10 days) in one academic year

CO- convenors (to be elected from the class/classes junior to Convenor/ Secretary)

- Presides at meetings in the absence of the convenor
- Plans, coordinates, and recruits students to manage a series of meetings and programs
- Coordinates programs with the president and Vikas Tarangini
- Provides timely and interesting advance information for newsletters and mailings
- Be familiar with agenda planning for Club and Committee meetings.
- The co-convenors can extend their overall support to all the team members

Secretary:

- Maintain the data of the members
- Communicate needed information to all the members whenever necessary
- Take care of the office under the guidance of the convenor

Joint Secretary: (To be elected from the class/classes junior to Secretary / Convenor)

- Support all activities of the secretary
- Plan events from start to finish according to requirements, target audience, and objectives
- Collaborate with committee members in order to run events such as medical camps, cultural fests, games & sports, extempore quizzes & competitions, etc.
- Come up with suggestions to enhance the event's success
- Prepare budgets and ensure adherence
- Coordinate all operations
- Lead promotional activities for the event
- Approve all aspects before the day of the event
- Ensure the event is completed smoothly and step up to resolve any problems that might occur
- Analyze the event's success and prepare reports

Section 4 – Tenure & Formation of the Committee:

Tenure of the elected executive committee will be one academic year. Elections will take place every November. An individual may not serve more than two terms in the same position. Prospective new committee members will be selected to shadow the current members for better experience.

Shadowing members are elected in November through elections which will be approved by Vikas Tarangini.

No student who ceased to be a student of the college can become a member of the general body or executive committee

Article 5 – Advisor

A permanent member of the faculty in the college identified by the VT branch will be appointed by the Central Committee of Vikasatarangini

Article 5 A - College Coordinator

A member of the college the faculty working in the college recommended by VT branch unit and approved by central committee of Vikasa Tarangini

Article 6 – Monthly Tracking Form

Each member is required to fill out a tracking form every month.

Article 7 – Meetings of the Club: Required Meetings and their Frequency.

Weekly or fortnightly meetings are mandatory and meeting minutes should be recorded and submitted to Vikas Tarangini branch unit after the meetings are over.

Article 8 – Methods for Removing any member of General Body or member of Executive Committee

8a. If a member conducts oneself in such a manner deemed detrimental to advancing the purpose of this club or is in violation of the Vikas tarangini discipline or Student Code of Conduct, such person can be removed by affiliating VT unit

8b. Any executive member of the college may be removed for sufficient cause. Sufficient cause for removal includes but is not limited to violation of the constitution or by-laws or any conduct deemed prejudicial to the best interests of the college or JYC. The member shall have the opportunity to personally appear at the formal hearing before the Vikasa Tarangini Unit (7 member body). The member may present any defense to the charges before any action is taken.

Article 9 – Deciding Authority For Issues and resolving conflicts

If any issues or conflicts arise the following mechanism shall be adopted. Yuva Vikas coordinator and Overall coordinator of the VT branch in consultation with Advisor and College coordinator shall conduct consultations and take appropriate action.. Member against whom any action is to be taken shall be given an opportunity to defend his case. For replacement of Advisor / College Coordinator the Central Committee of Vikasa Tarangini will take a decision in consultation with VT branch unit

DECLARATION

WE the students studying in ----- college having read the objectives and activities of Vikasa tarangini have agreed to constitute a Jeeyar Youth Club as per above articles and promise to conduct ourselves in a manner befitting to promote the volunteerism and contribute to nation building through social service

Names and Signatures

Of student member

1)

2.)

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30)

Signatures of
Advisor, college
Coordinator, Yuva vikas
Coordinator of VT unit